#### Memorandum

Date:

April 22, 2010

To:

Visalia Area

Attention: Captain S. J. Sullivan

From:

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Office of the Assistant Commissioner, Inspector General

File No.:

005.9968.13159.010

Subject:

2010 COMMAND PROPERTY INSPECTION REPORT

State Administrative Manual (SAM) Section 8652 requires Departments to conduct a physical count of all state owned property and reconcile the count with accounting records at least once every three years. Departmental records indicate the last command inventory by the Visalia Area was conducted on November 16, 2009. In order to provide independent verification and reasonable assurance to the Office of the Commissioner that California Highway Patrol inventory records are complete and accurate, your command was selected for a property inspection.

In accordance with procedures outlined in Highway Patrol Manual (HPM) 11.2, Materials Management Manual, and HPM 22.1, Command Inspections Program Manual, an inspection of your command's property, including vehicles and weapons, was completed by the Property Inspector (PI) on March 24, 2010. Using property records from the appropriate Offices of Primary Interest (OPI), the PI selected a random statistically-valid sample of property that was stratified across four property areas: general inventory control, telecommunications, fleet, and weapons (see Attachments B, C, D, and E). Additionally, the PI chose items within your command and compared them to the appropriate inventory records.

According to the OPI inventory lists, the command had a total property inventory population of 588 items (a). The statistically-valid sample at a 95 percent confidence level  $\pm$  5 percent error rate provided a total stratified sample size of 58 items when rounded up to the next whole number (d).

	Population Size	Percentage of Total	Calculated Sample Size	Predetermined List Sample Size
	(a)	(b)	(c)	(d)
ICU Decals	235	39.97%	22.38	23
Telecommunications	205	34.86%	19.52	20
Fleet	27	4.59%	2.57	3
Weapons	121	20.58%	11.52	12
Total	588			58

When comparing equipment recorded on the predetermined property inspection list to equipment located at the command, all 58 items were located. When comparing equipment assigned to the command to the OPI inventory lists, 5 of the 5 items reconciled.

Because of your diligent efforts involving the maintenance and accounting of state property issued to your command, no further follow-up is necessary on your part.

Furthermore, in accordance with the Governor's Executive Order S-20-09 to increase government transparency, this report will be posted on the CHP's internet website, and on the Office of the Governor's webpage, located on the State's Government website.

The Office of Inspections would like to thank your command for their assistance during this property inspection. If you have any questions or need additional information, please contact me or Roger Ikemoto, Senior Management Auditor at (916) 843-3160.

M. C. A. SANTIAGO, CIG, CLEA

Assistant Commissioner

Attachments

cc: Office of the Assistant Commissioner, Field Central Division Office of Inspections, Audits Unit

A

#### OFFICE OF INSPECTIONS, AUDIT UNIT PROPERTY INSPECTION DISCREPANCY REPORT VISALIA - 480 MARCH 24, 2010

	EQUIPMENT DESCRIPTION	CHP NUMBER	LISTED ON PROPERTY RECORD BUT NOT FOUND	FOUND BUT NOT LISTED ON PROPERTY RECORD	MISSING DECAL OR CORRECTION NEEDED TO PROPERTY RECORD	TRANSFER	NOT AVAILABLE FOR INSPECTION	COMMENTS
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#### CALIFORNIA HIGHWAY PATROL 2010 ICU PROPERTY RECORD INSPECTION REPORT VISALIA - 480

ASSET #	DESCRIPTION	SERIAL#	Y	N	A	T	C	OTHER
PROPERTY I	NSPECTION LIST TO EQUIPMENT							i i
1 110707	RADAR TRAFFIC MOUNTED	041273	x					
2 120328	RADAR, VEHICLE	046268	X					
3 126787	BUILDING UTILITY METAL		X					
4 138771	CANOPY		X					
5 141622	COMPUTER	2UB54403FX	X					
6 141699	LAPTOP	0036040365	X					
7 142988	DIGITAL CAMERA	1	X					
8 147120	LAPTOP	0037102779	x					- E
9 148311	LAPTOP	0037263711	X				. 1	
10 148716	COMPUTER	2UA70905GK	x					
11 150727	CAMERA DIGITAL		x					
12 153333	BREATH ANALYZER SYSTEM PAS DEVICE	90103219-82	x					
13 156361	LAPTOP	0039338692	x					
14 156363	LAPTOP	0039338730	x					
15 156366	LAPTOP	0039338689	x					
16 156367	LAPTOP	0039338705	x					
17 156377	LAPTOP	0039338725	X					
18 156394	LAPTOP	0039338736	x					
19 159105	PAS DEVICE INTOX ALCOSENSOR IV	082290	x					
20 163907	VOICE RECORDER DIGITAL	1021109	x					
21 163910	VOICE RECORDER DIGITAL	1021251	x					
22 87497	AIR COMPRESSOR MODHT-23-	2340L5	x					
23 XRR0716	ALCOHOL SCREENING DEVICE/CASE P037047	18561	X					

#### CALIFORNIA HIGHWAY PATROL 2010 ICU PROPERTY RECORD INSPECTION REPORT VISALIA - 480

ASSET #	DESCRIPTION	SERIAL #	Y	N	A	Т	С	OTHER
QUIPMENT TO INV	ENTORY LIST							
148720 COMPL	TER	2UA70905GX	X					
151845 COMPU	TER	2UA72902LS	x					
151847 COMPU	TER	2UA72902LQ	X					

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#### CALIFORNIA HIGHWAY PATROL 2010 TELECOMM PROPERTY INSPECTION REPORT VISALIA - 480

	ECTION LIST TO EQUIPM			SERIAL #		N	A	T	C	OTHER
		<b>TENT</b>								
	enerator			A-41727-1	x				П	
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855 M	lobile Repeater	1270749		7610561					11	
990 M	lobile Repeater	1248433		1					П	
647 M	lobile Repeater			7724334					П	
918 Ba	ase Station - rack type	UnknPer03	was-480	8053369-25	$ _{x} $					
058 M	lobile Radio	1248661			x					
317 Ha	and-Held Radio	17108		402AWUF954	x				П	
467 Ha	and-Held Radio	15283		402AXA4437	x				Н	
555 Ha	and-Held Radio	10980		402AXA4474	x				П	
632 Ha	and-Held Radio	16167		402AXA4100	x				Ш	
807 H	and-Held Radio	17778	MM 08-095	402AXE8771	x				П	
400 Ba	attery Charger - Radio				x				П	
831 Co	ontrol Head - Mobile	1154391	C2585P		x				Н	
083 Sc	canner	1248196		320Z44003049	x					
586 Ci	itizen Band Radio	1270749			x					
4 0 8 2 8 9 6 9 0 3 4 5 6 8 4	106 M 156 M 156 M 1570 M 163 M 163 M 1555 M 1547 M 1547 M 1558 M 1547 H 1555 H 1532 H 1500 B 1531 C 1583 S 1583 S 1584 M 1584 M 1585 M	Mobile Radio Mobile Radio Mobile Radio Mobile Radio Mobile Radio Mobile Radio Mobile Repeater Mobile Repeater Mobile Repeater Mobile Repeater Mobile Repeater Mobile Repeater Mobile Radio Radio Hand-Held Radio Hand-Held Radio Hand-Held Radio Hand-Held Radio Mobile Ra	406       Mobile Radio       1248470         256       Mobile Radio       2QNL378         263       Mobile Radio       1270794         255       Mobile Repeater       1270749         290       Mobile Repeater       1248433         347       Mobile Repeater       UnknPer03         258       Mobile Radio       1248661         317       Hand-Held Radio       17108         367       Hand-Held Radio       15283         355       Hand-Held Radio       16167         360       Hand-Held Radio       17778         360       Battery Charger - Radio         361       Control Head - Mobile       1154391         363       Scanner       1248196	Mobile Radio   1248470   1270425   1270425   1270425   1270425   1270425   1270794   1270794   1270794   1270749   1270749   1283   1	Mobile Radio 1248470 9540200  Mobile Radio 1270425 9540060  Mobile Radio 2QNL378 4ZXE571 99542963  Mobile Radio 1270794  Mobile Repeater 1270749 7610561  Mobile Repeater 1248433  Mobile Repeater 1248433  Mobile Repeater 7724334  Base Station - rack type UnknPer03 was-480 8053369-25  Mobile Radio 1248661  Hand-Held Radio 17108 402AWUF954  Hand-Held Radio 10980 402AXA4437  Hand-Held Radio 16167 402AXA4474  Mobile Radio 17778 MM 08-095 402AXE8771  Battery Charger - Radio  Control Head - Mobile 1154391 C2585P  Scanner 1248196 320Z44003049	Mobile Radio   1248470   9540200   x	Mobile Radio   1248470   9540200   X   9540200   X   956056   Mobile Radio   1270425   9540060   X   9540200   X   9540200   X   9540200   X   9540200   X   9540200   X   9540200   X   9540263   X   9540263   X   9540263   X   9550   Mobile Radio   1270794   X   7610561   X   970   Mobile Repeater   1270749   7610561   X   970   Mobile Repeater   1248433   X   918   Base Station - rack type   UnknPer03   was-480   8053369-25   X   918   Mobile Radio   1248661   X   917   91	Mobile Radio   1248470   9540200   X     9540200   X     9540200   X     9540200   X     9540200   X     9540200   X     9540260   X     9540260   X     9540260   X     9540260   X     9540263   X     9540263   X     9540263   X     9555   Mobile Radio   1270794   X     7610561   X     990   Mobile Repeater   1270749   7610561   X     7024334   X	Mobile Radio   1248470   9540200   X	Mobile Radio   1248470   9540200   x

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#### CALIFORNIA HIGHWAY PATROL 2010 FLEET INSPECTION VISALIA - 480

	EQUIPMENT ID	LICENSE NUMBER	MANUFACTURER	MODEL	Y	N	A	Т	С	OTHER
PR	OPERTY INSPEC	TION LIST T	O EQUIPMENT							1
1	1240040	1240040	2006 Ford	Crown Victoria	x					
2	1247983	1247983	2008 Ford	Crown Victoria	x					
3	C2741P	7V91966	2005 Chevy	Pick-Up	X					
EQ	UIPMENT TO IN	VENTORY L	IST							
1	1289036	1289036	2009 Ford	Crown Victoria	x					
2	1289094	1289094	2009 Ford	Crown Victoria	x					

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# Department of California Highway Patrol Complete Area Inventory 480 - Visalia

February 24, 2010

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### Department of California Highway Patrol

## Complete Area Inventory

480 - Visalia February 24, 2010

## Department of California Highway Patrol Complete Area Inventory

February 24, 2010 480 - Visalia Issued to officer: (201) Issued to officer ID# Last Name First Name Ser# Control# Comments Issued to officer: Area Issued Weapons Ser# Control# Comments (202) Issued to Area/Division Ser# Control# Comments

## Department of California Highway Patrol Complete Area Inventory 480 - Visalia

February 24, 2010

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## Department of California Highway Patrol

#### Complete Area Inventory 480 - Visalia

February 24, 2010

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# Department of California Highway Patrol Complete Area Inventory 480 - Visalia

February 24, 2010

Issued to Area/Division:

Area Issued Weapons Total:

**Area Grand Total:**